



Duties and Responsibilities of the Board of Directors

Board members and Officers of the National Lipid Association (NLA) should:

- Attend at least 2/3 of Board meetings and conference calls during their term of service and always plan to attend the annual meeting of the NLA;
- Have a completed current conflict of interest disclosure form on file;
- Serve on one (1) NLA or regional committee;
- Elicit widespread support and participation in the NLA by leaders in the lipid community;
- Personally volunteer to moderate medical sessions, make presentations, and provide clinical articles which expand the NLA's organizational body of knowledge and foster leadership in the lipid community;
- Act as a steward of NLA funds and work to develop resources and funding for NLA activities;
- Pay dues in a timely manner;
- Donate to the Foundation of the National Lipid Association in an amount deemed appropriate and reasonable by the individual Board member or Officer;
- Assist and/or lead the development of regional chapters and local education events;
- Act as a liaison or ambassador to external medical groups, societies, and governmental agencies;
- Encourage participation to anyone that qualifies for membership in the NLA;
- When acting in an official capacity, be reimbursed for their expenses in accordance with the financial policies of the NLA. This may include hotel, travel, and routine expenses not otherwise provided by the NLA or a third party. If honorarium is customary, honorarium shall be earned in accordance with the NLA Honoraria Policy. No expense shall be paid unless a current conflict of interest disclosure form is on file.

Board members shall never enter into a contractual or other agreement that requires expenditure of NLA resources without a written proposal and approval by the Board of Directors or the Executive Committee.

Board members shall always declare any conflicts of interest between themselves and the NLA prior to Board action or discussion. Board and faculty members cannot be associated with commercial interests when engaging in NLA business that may affect such commercial interests. Board members who do not adhere to these disclosure policies may be subject to censure or removal from the Board of Directors.